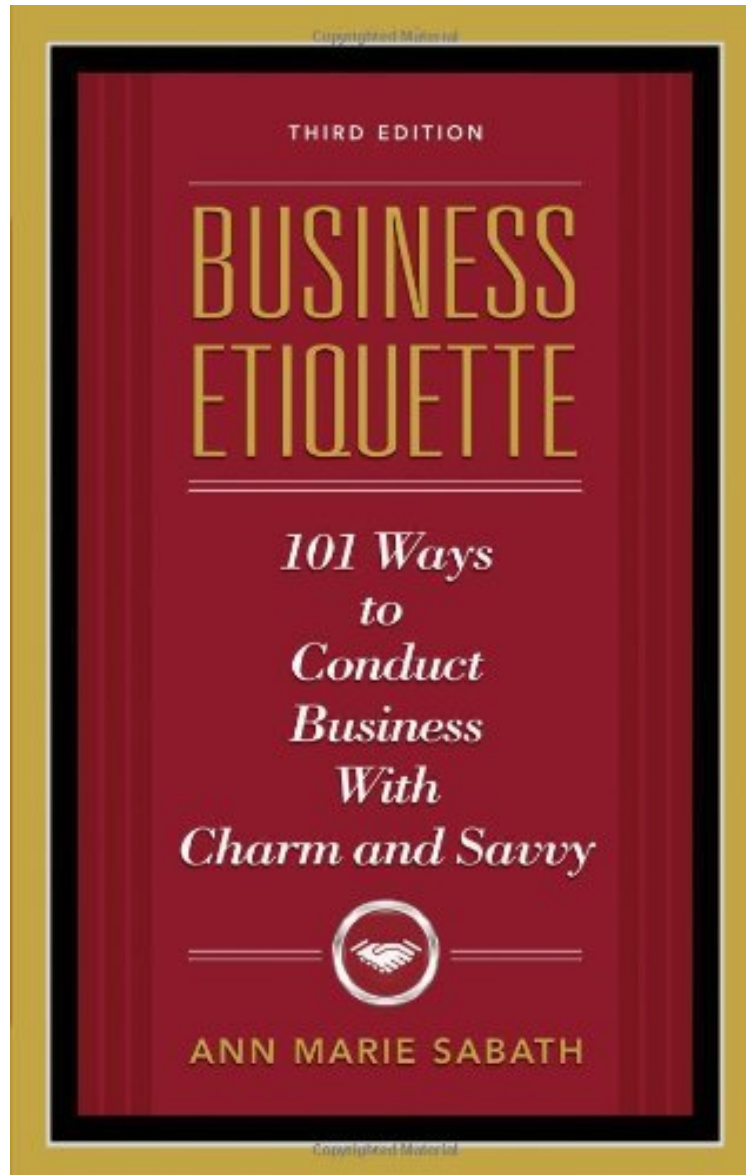


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## **Business Etiquette, Third Edition: 101 Ways to Conduct Business with Charm and Savvy**

*Ann Marie Sabath*

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About the Author Ann Marie Sabath is president of At Ease Inc., a nationally recognized protocol and etiquette firm. She has trained more than 90,000 individuals at companies such as Fidelity Investments, Monster.com, CVS Pharmacy/Caremark, Deloitte Touche, Baird Investments and Marriott International. The first and second editions of *Business Etiquette* have been recognized by the Oprah Winfrey Show, the New York Times, Entrepreneur Magazine, the Seattle Times, and the Cincinnati Enquirer, among many other newspapers, radio and television stations. Sabath has been profiled in a wide variety of media, including Forbes, the Wall Street Journal and USA Today. She divides her time between New York and Cincinnati.